Smart Study

Assessment Chunking and Scaffold

PREPARATION CHECKLIST

- ☐ I have the notification
- ☐ I have a scaffold (if provided by teacher)
- ☐ I have identified the task type – hand-in, research, timed essay, test/quiz etc
- ☐ I have completed the chunking scaffold below
- ☐ I have allocated time for each step and transferred to my day/week/month/term planner

Example steps in italics – you can delete/write your own, depending on the task.

Steps Involved	Time Required *Sessions should be spread out over time but you can decide how long to give it overall.*	Notes/things to consider
e.g. Read task question, write the question in your own words		
e.g. Write a list of questions about the task for my teacher (if needed)		
e.g. Review notes to see what is relevant (check if/where I was absent to fill gaps)		